**How to Post Jobs:**

**GNFCC Members or Non-Members**

Here are the step-by-step instructions to have your job posting added to NorthFultonJobs.com

Our site is the leading job search engine in North Fulton.

Posting jobs on NorthFultonJobs.com is free for North Fulton companies seeking employees.

1. Include the required information and forward to the GNFCC Staff ([info@gnfcc.com](mailto:info@gnfcc.com))

2. GNFCC Staff will confirm your posting within 48 hours.

Required Information:

Company Name:

Company Address:

Company Website:

Company Logo: (Attach .JPEG or .PNG file)

Primary Contact Name:

Primary Contact Phone:

Primary Contact Email:

HR Contact Name:

HR Contact Phone:

HR Contact Email:

Job Description ( MS Word format )

Provide instructions on “How to Apply” and/or “Who to Contact”

Provide link to job if available

Dates for Job Posting to remain active

Thank you